



ITEM # 2

**Butte County Association of Governments  
Social Services Transportation Advisory Council (SSTAC)  
Draft Summary Meeting Minutes**

**Monday, September 28, 2020 at 1:00pm**

**MEMBERS PRESENT**

W. Jay Coughlin	Butte County DESS
Radley Ott	Butte County Public Works
Tara Sullivan Hames	Butte 211
Mary Neumann	Passages
Debra Connors	Citizen-Chico
Talmadge House	Disability Action Center
Michael Harding	We Care A Lot Foundation/FNRC
Kristy Malloy	Paradise Medical Group

**MEMBERS ABSENT**

Marta De Los Santos	Mains'l Services Inc.
Jeannie Schroeder	Mains'l Services Inc.
Ron Ullman	Citizen-Oroville
Cameron Wise	Work Training Center
Linda Cartier	Citizen-Chico

**STAFF PRESENT**

Jim Peplow	Senior Planner
Cheryl Massae	Human Resources Manager
Victoria Proctor	Administrative Assistant

**OTHERS PRESENT**

None.

*The following minutes are a summary of the SSTAC meeting.*

The Social Services Transportation Advisory Council (SSTAC) of the Butte County Association of Governments (BCAG) was held remotely over Zoom on September 28, 2020, while Staff was present at the BCAG office at 326 Huss Drive, Suite 150 in Chico, California.

**Item #1 – Introductions**

The meeting started off with each person present via Zoom or conference call stating their name and agency, if any, they are affiliated with.

## **Item #2 – SSTAC Minutes – Minutes from May 16, 2019**

No comments were received. On motion by Councilmember Coughlin, seconded by Councilmember Malloy, the Minutes were unanimously approved.

## **Item #3 – Unmet Transit Needs Assessment and Findings for FY 2020/21**

Staff explained the Unmet Transit Needs annual process and stated that public comments are taken throughout the year. Due to decreased attendance at the public meetings, this year only one public meeting took place at the BCAG Board Meeting on April 23, 2020. Although there are unmet transit needs, there were no unmet transit needs that were found under the definition to be reasonable to meet. Therefore, no findings were made.

The need for expanded Paratransit service was discussed, however this service is not part of the unmet transit needs process for Fixed Route service.

On motion by Councilmember Coughlin, seconded by Councilmember House, the Unmet Transit Needs Assessment and Findings for FY 2020/21 were unanimously approved.

## **Item #4 – Other Items for Discussion**

### B-Line Mobile Pass

Staff announced that mobile passes are now available through the Token Transit app. This will allow agencies to purchase passes directly for clients and send them to their phones, and it allows a remote purchasing option for those unable to get to a sales station.

### COVID Response

Staff discussed the impact that the COVID-19 outbreak had on transit ridership. As a result of the CARES Act, fares were able to be free for a period of seven weeks, which helped drivers and riders maintain social distance.

### GPS Tracking on Fareboxes

The GPS tracking on the fareboxes is now up and running, which will allow staff to see where people are riding the bus. This will be especially helpful in re-vamping the routes for the Oroville area.

### 2020 RTP/SCS Development

Information regarding this program is available on our website. Staff is gathering data and completing the update now. This plan includes BCAG's general plan for all mode of transportation, population, employment and housing updates. Staff stated there is a list SSTAC members and the public can sign up for to receive updates regarding the 2020 RTP/SCS. It is scheduled to be adopted by the BCAG Board of Directors in December 2020.

No other items were presented.